

**Fort Frances Public Library Technology Centre
Board Meeting Minutes
June 28th, 2023**

The meeting of the Fort Frances Public Library Board took place in the Shaw Community Hub on Wednesday, June 28th, 2023 at 4:00pm.

Board Members in attendance: Sheri De Gagné, Tanis Fretter, Hue Eldridge, Mike Behan

Staff in attendance: Nathan Young – Recreation and Culture Manager, Nadine Cousineau – Interim CEO.

Regrets: Robin Dennis, Janet Lambert

Absent without regret: Mandi Olson

Call to Order @ 4:10 pm by Sheri D.

Land Acknowledgements:

Read by Mike B: We acknowledge that we are meeting on the territory of Treaty 3, the traditional land of the Anishinaabe people. We also recognize the local Metis Nation that shares the spiritual history of this land.

1. **Declaration of Conflict of Interest** – There were no conflicts of interest.
2. **Presentation – Caroline Goulding – OLBA Recruitment**

A brief presentation was made by Caroline Goulding of the Ontario Library Boards' Association as they are currently looking to recruit a Northwestern Ontario representative.

3. **Approval of the Agenda**
 - a. Call for non-Agenda issues – none

MOTION#2023-34 Motion to accept the agenda of June 28, 2023.
Moved by Tanis F.
Seconded by Hue E.
CARRIED.

4. **Minutes of Previous Meeting**
 - a. May 24th, 2023

MOTION#2023-35 Motion to accept the minutes of May 24, 2023.
Moved by Hue E.
Seconded by Mike B.
CARRIED.

5. Business Arising from Minutes

- Press release for Cunningham donation – Nadine will have one published in the Fort Frances Times by next week.

6. Financial Report

- Municipality non-resident fees – amount in budget is not reflecting the 2023 projected amount – this is a revenue so not a concern.
- During a discussion about library service agreements a question regarding service agreements with Couchiching First Nation was raised. There has never been a service agreement between FFPLTC and Couchiching - Nadine will call Couchiching band office and inquire.

MOTION#2023-36 Motion to accept the financial report of June 28, 2023.

Moved by Tanis F.

Seconded by Hue E.

CARRIED.

7. CEO Report

- Reviewed as presented.

MOTION#2023-37 Motion to accept the CEO report of June 28, 2023.

Moved by Mike B.

Seconded by Hue E.

CARRIED.

8. Items for Action/Discussion

a. Library Services Agreement – Township of Alberton

- The current library services agreement with the Township of Alberton will expire at the end of this year. The Township of Alberton has expressed interest in renewing the contract. The contract will be reviewed and revised and presented at the next Library Board meeting in September.
- Contract prices need to be determined. It is assumed the annual increases are based on the Consumer Price Index. Nadine will investigate how the initial prices were determined in the previous contract.

b. In Camera Session

MOTION#2023-38 Motion to go in camera @ 5:26pm due to personal matters about an identifiable individual.

Moved by Hue E.

Seconded by Tanis F.

CARRIED.

9. Communication between Staff and Board

- a.** Continued in in camera Session.

The Board moved out of camera @ 6:13pm.

MOTION#2023-39 Motion to accept the recommendation of the hiring committee regarding hiring new CEO. Directs the board chair to proceed as directed.

Moved by Hue E.

Seconded by Tanis F.

CARRIED.

10. Information Items

- i.** Correspondence – none
- ii.** Friends of the Library Meeting Minutes – April 20, 2023; May 18, 2023
- iii.** Library Services Agreement – Township of Alberton

11. Adjournment and stating of next meeting date

MOTION#2023-39 Motion to adjourn the Library Board meeting of June 28, 2023 @ 6:16pm.

Moved by Mike B.

Seconded by Tanis F.

CARRIED.

The next meeting will be **September 20th, 2023 @4:15pm.**